

11/5 68-761 20
20 MAR 1968

Honorable Lawson B. Knott, Jr.
Administrator
General Services Administration
Washington, D. C. 20405

Dear Mr. Knott:

Thank you for your letter of March 4, 1968 to Mr. Helms
inviting him to nominate Mr. [REDACTED] and me to represent the Agency
at the annual conference for agency records management officers
and their superiors. 25X1A9a

25X1A9a I regret I will be unable to attend the conference. Mr.
[REDACTED] however, is planning to represent the Agency
during all three days of the conference.

We appreciate the opportunity to take part in these
conferences each year and I am sure Mr. [REDACTED] will find the agenda
this year interesting and productive. 25X1A9a

Sincerely,

SIGNED R. L. Bannerman

R. L. Bannerman
Deputy Director
for Support

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DDS/SSS/VJB:fms (18 Mar 68)
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